

Southern Trinity High School

2008-2009 Handbook

2008-2009 Handbook

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2008/2009 HANDBOOK

1 PERSONNEL

1.1 Staff

Ms. Peggy Canale	Superintendent/Spanish
Mr. Andrew Felt	Soc Sci/Math/Counselor/Vice Prin
Mr. Lorin Fleming	Driver Ed Training
Mr. Tom Bartlett	Voc Ed
Mr. Clint Maybee	English/Art/P.E.
Mr. Robert Budwig	Special Ed
Ms. Claudia Hinneberg	Biology/Chemistry/Science
Mr. Daniel Huddelston	Algebra/A.V.I.D.
Mr. Steve Canale	Library/Computer Tech
Ms. Gina Parrott	Secretary/Student Cncl/Athletics
Ms. Ronie Millsap	Special Ed Aid
Mr. Jon Mircetich	Mt.Lassic/Soc Sci/Adult Ed

2 PROGRAM

2.1 Opportunities at Southern Trinity High School

While Southern Trinity High is a small and comfortable place, educational opportunities are somewhat limited, as with such a small staff we cannot offer as complete a program as may be offered in larger schools.

There are many things we can do however to make your years at Southern Trinity both profitable and enjoyable. Regardless of what a person does after high school, certain competencies are required. All people must be able to read well, to write and speak precisely, and to be skilled in the use of numbers. Everyone needs to understand the basics of health and the importance of proper nutrition and exercise. Knowledge of first aid is crucial. No person can fully exercise his or her rights as a citizen of the free society without a firm knowledge of American history and a basic understanding of our political and economic system; nor can a person consider themselves educated if one does not understand the basic life and physical processes of the planet. Such personal skills as cooking, budgeting, computing taxes, and running a home are absolutely essential. Also important is a fundamental understanding of the use of basic hand and power tools. Safe driving habits are literally a matter of life and death.

While we can, and do, provide the opportunity for you to acquire these competencies only you can guarantee that you actually do learn them. Besides the "basic" subjects discussed above we try to provide as many electives as possible. Try to take any elective classes that you may be interested in as many are only offered once every fourth

year.

2.2 Graduation Requirements

A. Satisfactory completion of all required courses listed below is required for graduation from Southern Trinity

ENGLISH	40 Units
Includes: English I	(10 units)
English II	(10 units)
English III	(10 units)
English Elective	(10 units)
 SOCIAL SCIENCE	 40 Units
Includes: World Geography	(10 units)
World Civilizations	(10 units)
U. S. History	(10 units)
Gov't/Economics	(10 units)
 MATH.....	 20 Units
Includes: Algebra	(10 units)
 SCIENCE.....	 20 Units
Includes: Earth Science 9	(10 Units)
Science 10 (Biology)	(10 Units)
FINE OR PERFORMING ART/FOREIGN LANGUAGE	10 Units
VOCATIONAL EDUCATION.....	10 Units
PHYSICAL EDUCATION.....	20 Units
HEALTH	
Grade 9 required, second year anytime after	
(*for athletics as P.E. refer to 4.2.H)	
DRIVER EDUCATION.....	2.5 Units
ELECTIVE COURSES*	
Class 2008.....	97.5 Units
Class 2009.....	97.5 Units
Class 2010.....	97.5 Units
TOTALS FOR GRADUATION* Class 2008.....	260 Units
Class 2009.....	260 Units
Class 2010.....	260 Units

TYPICAL PROGRAM

Freshmen

1. English I
2. Physical Education
3. World Geography
4. Algebra Class
5. Earth Science 9
6. Vocational Ed/Elective
7. Elective

Sophomore

1. English II
2. Physical Education
3. World Civilizations
4. Driver Ed./Elective
5. Biology
6. Elective or 2nd year math
7. Elective

Junior

1. English III
2. U.S. History
3. Fine Arts/Foreign Lang.
4. Elective or 3rd year math
5. Elective
6. Elective
7. Elective

Senior

1. English Elective
2. Gov't/Economics
3. Elective
4. Elective
5. Elective
6. Elective
7. Elective

D. Citizenship

A student must demonstrate good citizenship in order to graduate. The following factors are to be considered by the teachers in determining citizenship grade.

1. Is punctual to class
2. Is courteous to teachers and classmates
3. Is considerate of others in his/her actions
4. Demonstrates self-discipline and control
5. Is honest
6. Is cooperative with students and teachers
7. Respects authority
8. Gives attention and concentration to class activities
9. Takes care of school property
10. Brings necessary supplies and equipment to class
11. Does not use profane or vulgar language

2.3 Independent Studies

If a student is going to be absent for traveling purposes, family vacations, etc., they may arrange for an "Independent Study" contract that will allow them to keep up with their class-work and avoid truancy problems. The following guidelines apply to Independent Study contracts:

1. Requests for class-work on an Independent Study basis must be made **three school days** in advance of departure.
2. Independent Study contracts will be available for a minimum of 5 school days and a maximum of 10 school days.
3. Student work must be submitted on the due date to receive credit.
4. If less than 80% of the contract is completed, the student will not be considered eligible for future Independent Study arrangements.
5. Independent Study is a continuation of classroom studies; it is not "home school". No home school program is available at Southern Trinity High.

2.4 Correspondence Courses

Extension courses are available to students who might have some credit deficiency through no fault of their own, and for any additional advanced class that Southern Trinity does not offer. Any student who begins, but fails to complete an independent study program will be required to reimburse the school for all costs.

2.5 Summer School

Southern Trinity High School does not always offer a summer instructional program. Currently, the on-line program Odysseyware, is available for those who need to correct a score of "F". See Mr. Felt for details.

2.6 Program Adjustments

PROGRAM CHANGES ARE NOT ENCOURAGED, BUT WILL BE MADE FOR GOOD REASONS. If, after you have started a course, you should decide to change your program, you should act promptly. A "Change of Program" slip must be filled out and signed by: 1. Your parents; 2. The teacher whose class you are dropping; 3. The teacher whose class your are entering; and 4. The Principal or Counselor. This form can be obtained through the school office.

No changes will be permitted after the time designated at the first of each semester period, usually about one week. Any class change made after this time must be teacher initiated.

2.7 Services

A. Health Services

Personal health is a family responsibility and schools are authorized to perform health services only as related to educational activity. Vision and hearing screening are provided free of charge, however, the school cannot contribute toward corrective measures unless an impairment is so great as to be considered a handicap. Nonetheless, any student should feel free to consult with any member of the staff about particular problems.

B. Guidance Services

Counseling is available to all Southern Trinity High School students. If you are interested in going to college, seeking financial aid, taking tests to determine your special abilities, or if you just want to discuss a problem, notify the office. An appointment can usually be arranged on very short notice.

College Boards application forms are available. Preparation for entrance to a community college, state college, or university should begin in your junior year. Notify your class advisor and the counselor of your intentions.

2.8 California High School Proficiency Exam

The State of California has developed and "equivalency" exam for students who may want to leave high school early. Those who pass the exam do not receive a diploma. They do receive a certificate that says they are as "proficient" as a graduate. The certificate is acceptable for admission to colleges and universities in California. It must be noted that this exam is not designed for students who are potential dropouts or who are not doing well in school. It is a difficult test and the standards are high. If you are 16 or older and are interested contact the counselor and he/she will make the necessary arrangements. The test is given only twice a year and there is a \$40.00 fee.

2.9 Class and Other Organized Meetings

Each class and club will have a designated faculty advisor. Members of each organization will be expected to comply with the rules and regulations set by that class or club. Proposed activities will be prepared and submitted in advance for approval of the Principal or Vice-Principal.

2.10 Extra Class Activities

A. Ad Period

An "Ad Period" is scheduled every other week during the last 15 minutes of the day on the 2nd day of the week, during which students meet with their advisors. Class projects or activities such as dances, trips, fundraisers, etc, should be arranged at this time. Any other preparations such as the making of posters, decorating for dances, etc. are student responsibilities and careful use of your time is necessary. DO NOT expect to be released from class for such purposes.

B. Sports

Southern Trinity High School is a regular member of the Humboldt Del Norte Conference and competes with other members in some of the following: cross country, volleyball, boys and girls' basketball, wrestling, and boys and girl's track. However, being an athlete at Southern Trinity is especially difficult because of our isolation. A great deal of time is

spent traveling and occasionally large portions of a school day will be missed. Athletes are held responsible for all class and home assignments, even though the student may be at a game. Athletes are also expected to be in school on the morning following an evening game if traveling was involved.

Remember, athletic participation cannot be allowed to interfere with academic progress and athletes who fall behind in their work will not be allowed to compete with the team.

C. Senior Trip Requirements

Each class at Southern Trinity has the opportunity to take part in various fundraisers for the purpose of taking a trip during the spring of their senior year. The trip is considered a school activity and must be taken prior to graduation. The following rules apply:

1. Chaperones must include at least one male and one female.
2. Chaperones must include at least one certificate staff member.
3. The STJUSD Board of Trustees must approve the trip itinerary by January Board meeting.
4. Not more than 3 school days may be used for the trip.
5. The senior class, not the school, pays for chaperones expenses.

D. School on the Road (SOTR)

"School on the Road" is an educational and exciting trip built around a four-day study trip. SOTR began in 1990. Students who participate in SOTR in four consecutive years are able to travel to four different areas.

Three general areas in California are covered and one trip to the Ashland area of Oregon. The three trips in California include the Santa Rosa and surrounding areas, the Sacramento and surrounding areas and the Oakland/Monterey Bay and surrounding areas.

Each of the four trips are uniquely different. Each trip includes seven or eight activities specific to that area. The trips usually include at least one live theatrical performance, a visit to a factory, a museum and an action activity like a raft trip, etc. The trips are planned to include as many activities as possible in the four-day period.

The students who participate in SOTR are excused from their regular classes for the week. These students however, have

assignments that are specific to the trip. Some of these assignments are done prior to the trip while others are completed on return from the trip.

The Southern Trinity staff encourages all students to take part in this trip. The attendance in the past has usually been about 50% each year. About \$300 - \$350 are needed for each student to participate in this trip. Each student raises about \$206 himself/herself and the other money comes from escript and Kmart rebates to the school. The students are provided with fundraisers in order to raise their money. However, most of the students use outside funds to support their portion of the trip.

All students are encouraged to participate. Basic requirements for participating in SOTR include: regular attendance at school, ability of the student to be cooperative and respectful towards the staff and generally a student that the staff feels they can take on a trip of this magnitude. Students do not have to maintain a required GPA or required grades to participate in this trip.

Since our school is very small and remote, this program allows our students to travel and explore other parts of our state and Southern Oregon. We hope to continue this program as long as possible and give our students the opportunity to widen their travel experiences, learn as much as they can and set some rewarding goals for their future.

3 STUDENTS RIGHTS AND RESPONSIBILITIES

3.1 Introduction

Your school supports the concept that all individuals are of worth and are to be treated with dignity and respect. As a pupil in the Southern Trinity Joint Unified School District you have rights and responsibilities. In addition, there are consequences if you do not live up to your responsibilities.

3.2 Students Code of Conduct

1. BEHAVE ACCEPTABLY IN THE CLASSROOM, ON THE SCHOOL GROUNDS, AND ON THE WAY TO AND FROM SCHOOL.
2. FOLLOW ALL DIRECTIONS OF THE CLASSROOM TEACHER AND OTHER SCHOOL STAFF, OBEY THE RULES AND REGULATIONS OF EACH CLASSROOM, AND AVOID DISTURBING OTHERS.
3. MAKE EVERY POSSIBLE EFFORT TO COMPLETE WORK ASSIGNED, MAKE UP WORK MISSED DUE TO ABSENCES, AND COMPLETE THE REQUIRED COURSE OF STUDY.

4. ATTEND CLASS ON TIME AND EVERY DAY UNLESS ILL OR EXCUSED.
5. AT NO TIME DEFACE, DAMAGE, DESTROY, STEAL, OR LITTER SCHOOL DISTRICT PROPERTY OR THE PROPERTY OF OTHER STUDENTS.
6. AT NO TIME USE PROFANE OR VULGAR LANGUAGE OR MAKE OBSCENE OR SUGGESTIVE GESTURES.
7. AT NO TIME USE, POSSESS, OR DISTRIBUTE TOBACCO, NARCOTICS, ALCOHOL, WEAPONS, OR OTHER CONTRABAND ON SCHOOL GROUNDS.
8. AT NO TIME MAKE ANY THREAT OR COMMIT ANY PHYSICAL VIOLENCE AGAINST SCHOOL PERSONNEL OR OTHER STUDENTS.
9. REFRAIN FROM ENGAGING IN ANY INAPPROPRIATE DISPLAYS OF AFFECTION WHILE AT SCHOOL, ON A SCHOOL BUS, OR AT ANY SCHOOL ACTIVITY. HANDHOLDING OR WALKING ARM IN ARM ARE THE ONLY APPROPRIATE DISPLAYS OF AFFECTION.

3.3 Right to a Free Public Education

The right of a pupil to participate fully in classroom instruction shall not be denied because of sex, race, religion, parenthood, marriage, physical handicap or for any other reason unless his/her presence is a danger to others or a disruption to the educational process. Handicapped persons between the ages of 3 and 21 have a right to an education appropriate to their needs.

A. Attendance Punctuality

RESPONSIBILITY:

All pupils between 6 and 18 shall attend school on a full time basis. ** California State Law declares that A. illness of the pupil; B. attending a family funeral; C. medical or dental appointments; and D. jury or religious duty are the only valid excuses for absence from school. Excused absences for personal reasons must be arranged with the office in advance.

CONSEQUENCES

Pupils who are truant or have irregular attendance or are tardy may be disciplined by the school and/or referred to the School Attendance Review Board, which may refer the pupil to the juvenile court of the county. Pupils who accumulate 3 unexcused absences or tardies may be declared habitually truant, and referred to the Attendance Officer.

B. School Instructions

RESPONSIBILITY

Pupils shall conform to all school regulations and policies including regular attendance, compliance with teacher instructions, respect for others and good study habits. Profane and vulgar language shall not be used.

CONSEQUENCES

Pupils who do not comply with the regulations may be disciplined. Such discipline may include detention, suspension or expulsion.

D. School PropertyRESPONSIBILITY

Pupils shall take care of all school property belonging to the school district and shall not deface or otherwise damage such property. Books will be suitably protected by covers. No riding bicycles or skateboards on school campus.

CONSEQUENCES

Students and parents are financially responsible for damages and losses. Further, students who willfully destroy school property will be liable to suspension and/or expulsion.

3.4 Rights of Assembly and ExpressionA. Freedom of Speech

Pupils have the right of free expression in public schools.

RESPONSIBILITY

Pupils must insure that their expression is not obscene, libelous, or slanderous and does not violate school regulations.

CONSEQUENCES

Action taken may include pupil/parent conference, detention, and/or suspension.

B. Freedom of Press

Pupils have the right to distribute printed materials or petitions and use bulletin boards.

RESPONSIBILITY

Posted notices or other written communications shall be officially reviewed by school officials before posting and shall contain the identification of pupil groups issuing same.

CONSEQUENCES

Action may include removal of material from circulation, pupil conferences, parent conference, or suspension.

C. Insignias

Pupils have the right to wear buttons, badges, and other insignia of personal expression. Shirts, hats, and other clothing shall not have profane slogans or advertise controlled substances such as beer, alcohol or tobacco.

RESPONSIBILITY

Insignias and other personal expressions must not be obscene nor express or advocate racial, ethnic or religious prejudice or incite pupils to create a violation of school regulations or disruption of education process.

CONSEQUENCES

Action taken may include removal of symbol, change of clothing, pupil/parent conference, detention, or suspension.

D. Dress Code

Pupils have the right to wear clothing of their own choice while at school.

RESPONSIBILITY

The following guidelines shall apply to all regular school activities: (1) Shoes or appropriate sandals must be worn at all times. (2) Clothing, jewelry and personal items (backpacks, fanny packs, gym bags, water bottles etc) shall be free of writing, pictures or any other insignia which are crude, vulgar, profane or sexually suggestive, which bear drug, alcohol or tobacco company advertising, promotions and likeness, or which advocate racial, ethnic or religious prejudice. (3) Clothes shall be sufficient to conceal undergarments at all times. See-through or fish-net fabrics, halter tops, off-the-shoulder or low-cut tops, bare midriffs and skirts or shorts shorter than mid-thigh are prohibited. Sleeveless tops are permitted providing the strap is 2 inches wide and the armholes are not loose. (4) Hair may not be sprayed by any coloring that would drip when wet.

Coaches and teachers may impose more stringent dress requirements to accommodate the special needs of certain sports and/or classes.

CONSEQUENCES

Students whose dress violates the guideline will be required to change. Persistent problems will be subject to pupil/parent conference, detention or suspension.

3.5 Right to Protection and a Safe Environment

A. Learning Environment

Pupils have a right to an educational environment, which is safe and insured the opportunity to learn.

RESPONSIBILITY

Pupils have the responsibility to report any unsafe conditions, violations of school regulation or law, harassment, or other actions, which are detrimental to maintaining a positive and safe school environment.

Infractions, which are not reported, cannot be corrected and may lead to an unsafe environment.

B. Hazing

Pupils have the right to not be hazed or bothered by other pupils. They are entitled to attend school without fear of humiliating or degrading experiences.

RESPONSIBILITY

Pupils have a responsibility to conduct themselves in a manner that is respectful of the person and property of others, and to report infractions of their rights to the school authorities.

CONSEQUENCES

Students engaging in hazing activities will receive detention or suspension. Parents will be notified. Persistent violators will be prosecuted by law. The Education Code of the State of California forbids hazing or any act that injures or tends to degrade or disgrace any student. Before the law, violations of the regulations are a misdemeanor, punishable by a fine of up to 2\$500.00 or 6 months in jail or both.

C. Violence

Pupils have a right to attend school without fear of violence or threats of violence.

RESPONSIBILITY

Pupils have a responsibility to report violence or threats of violence if their right to safety is to be protected.

CONSEQUENCES

Unlawful violence will not be tolerated. Students, who are involved in fights unless it is clearly a case of reasonably self-defense against an unprovoked assault, will be suspended. Serious threats of violence will also result in suspension. Repeat

incidents of fighting and threats of violence or any fight which results in serious injury, will result in a report to the Sheriff's department and suspension pending with possible expulsion. In all cases of unprovoked assault the offending student will be suspended pending expulsion, and criminal charges may be filed with the Sheriff's department. An unprovoked assault is when one person attacks another who does not wish to fight.

D. Security

Students are entitled to security of their belongings to be free of theft.

RESPONSIBILITY

Students have a responsibility to keep all school materials and personal property in their locker. Further, in order to discourage thievery and vandalism, students must ensure that their lockers are locked at all times. If personal valuables or large amount of money must be brought to school they should be deposited in the office for safekeeping.

CONSEQUENCES

Each teacher will establish regulations for proper care and use of his/her class material. Personal property secured in a locked locker will be turned over to the lost and found. Repeat incidents may result in detention and/or parent conference.

E. Child Abuse

Pupils have the right to receive assistance from school officials if they are the victims of child abuse.

RESPONSIBILITY

Pupils have a responsibility to report incidents of child abuse.

CONSEQUENCES

The law requires that school personal report any indications of child abuse to protective authorities.

F. Weapons and Explosives

Pupils have the right to have a school environment, which is safe from weapons, or explosives.

RESPONSIBILITY

Pupils have a responsibility to refrain from bringing weapons or explosives to school.

CONSEQUENCES

State Law forbids anyone, except a peace officer, to bring any type of weapon or explosive into a public school campus without the express permission of the Principal. INCLUDED UNDER THIS PROHIBITION ARE FIREWORKS, AND ANY KNIVES. Items brought to school in violation will be confiscated. Offenses will result in suspension, pending Board hearing for expulsion.

G. Drugs and Alcohol

Students have a right to a learning environment, which is free from legally controlled substances, such as drugs and alcohol.

RESPONSIBILITY

Students have a responsibility not to bring drugs or alcohol onto the school grounds or to school activities and attend school and school activities without being under the influence of such substances.

CONSEQUENCES

The possession of, use of, sale of, or being under the influence of drugs or alcohol while at school or at a school activity is strictly forbidden by state law. Violators of this rule will be suspended from school pending the appearance of the student and his/her parents before a special meeting of the Board of Trustees. In each case the Trinity County Sheriff's Department will be notified. The following punishments may be imposed by the Court for marijuana related offenses.

OFFENSEPENALTY

- | | |
|--|---|
| 1. Unauthorized possession, at any time or place of any amount of concentrated cannabis. | For all offenders, fine of not more than \$500, or imprisonment in county jail for not more than one year, or both; or imprisonment in state prison. |
| 2. Unauthorized possession, at any time or place, of more than 28.5 grams (one ounce) of marijuana. | For all offenders, fine of not more than \$500, or imprisonment in county jail for not more than six months, or both. |
| 3. Unauthorized possession on grounds of any school having any grades Kindergarten through 12, during hours school is open for classes or school related function, of not more than 28.5 grams (one ounce) of marijuana. | For persons 18 years old or older, fine of not more than \$500, or imprisonment in county jail for not more than 10 days, or both; for persons younger than 18, fine of not more than \$250 for a first offense and fine of not more than \$500, or |

commitment to juvenile hall, ranch camp, forestry camp, or security juvenile home for not more than 10 days, or both for a second or subsequent offense.

4. Unauthorized possession, at any time or place other than as specified in 3 (above) of not more than 28.5 grams (one ounce) of marijuana.

For all offenders (unless arrestee demands to be brought before magistrate, arresting officer shall release arrestee after arrestee presents satisfactory identification and signs promise to appear - much the same process as a traffic citation), fine of not more than \$100; if person is convicted of this offense three or more times during the two years preceding a subsequent conviction for this offense, the court shall "divert" the offender to a community program for education, treatment, or rehabilitation, if any such program will accept the offender, instead of levying the fine.

Repeat offenses of drug or alcohol violations or a first offense for sales or possession for the purpose of sale will result in a recommendation of expulsion.

H. Fraternities, Gangs, and Secret Organizations

It shall be unlawful for any student, enrolled as such in any elementary or secondary school in this state, to join, become, or dress as a member of any secret fraternity, sorority, club or gang wholly or partly formed from the membership of students attending such public schools, or to take part in the organization or formation of any such fraternity, sorority, secret club or gang.

I. Loitering

Pupils have the right to be protected from non pupil loitering on school grounds.

RESPONSIBILITY

Pupils have the responsibility to report loitering.

CONSEQUENCES

Guests are to receive permission from the office to be on or around school grounds.

J. Snowballs

RESPONSIBILITY

Throwing snowballs is dangerous and is not permitted.

CONSEQUENCES

1st Violation - 1 (one) hour of detention

2nd Violation - 2 (two) hours of detention

3rd Violation - Suspension

3.6 Right to Due Process of Law

DUE PROCESS: Due process insures that the rights of individuals cannot be taken away without following certain procedures outlined by law. The following steps must be followed in all disciplinary matters.

A. Search of Locker, Person

A pupil's person or locker may be searched if "probable cause" exists that the health, safety and general welfare of pupils at the school are endangered. Suspicion of weapons, drugs, or contraband constitutes "probable cause".

B. Detention

State regulations state that a pupil can be detained one hour after school.

D. Suspension

Before a suspension is imposed, a conference must be held with a pupil unless his presence is a danger to person, property, or instructional process. At the conference the following must take place:

1. The pupil is told of the alleged offense.
2. The pupil is given an opportunity to confirm or deny the allegation.
3. The pupil is given an opportunity to give his/her side.
4. The pupil is told of the length of suspension.
5. Every effort will be made to notify the parent either by phone or in person when a suspension is pending. No pupil may be suspended for more than 20 days in a year. Further disciplinary action will result in consideration of expulsion or alternate placement.

3.7 Student Records

Student records are confidential and it is the responsibility of the school to maintain that confidentiality.

- A. Who may view school records:
 1. School officials and teachers who have a legitimate educational interest.
 2. Parents and legal guardians
 3. Students who are 16 or older or who have completed the 10th grade. Younger students may review their records in the accompaniment of their parents or guardians.
- B. Complete regulations regarding pupil records may be found in Board Policy #512

3.8 Reasons for Suspension or Expulsion

A pupil may be suspended or expelled for the following reasons.

- A. Caused or attempted to cause damage to school property or stolen or attempted to steal school property.
- B. Caused or attempted to cause damage to private property or stolen or attempted to steal private property.
- C. Caused, attempted to cause, or threatened to cause physical injury to another person except in self-defense.
- D. Possessed, sold, or otherwise furnished any firearms, knife, explosive, or other dangerous object of not reasonable use to the pupil at school, or at a school activity off school grounds, as the case may be.
- E. Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, as defined in Section 110077 of the Health and Safety Code, alcoholic beverage or intoxicant of any kind.
- F. Possessed or used tobacco on school premises.
- G. Committed an obscene act or engaged in habitual profanity or vulgarity.
- H. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, or administrators.

*California Education Code 48900, 48903

3.9 Suspension from Extra and Co-Curricular Activities

A pupil may be suspended from extra or co-curricular activities for any of the reasons listed above in 3.8.

3.10 Detention Policy

Detention may be assigned by the Superintendent, the Principal, or a teacher for the violation of any school rule. The time is to be used for study or work as assigned. Rules for detention follow:

- A. Detention will be served on the day assigned. Every effort will be made to notify parents prior to detaining their student. The student or his/her parents may arrange a postponement of the detention at the discretion of the Principal.
- B. Detention instructions must be followed precisely or time will be repeated.
- C. Failure to report for detention will result in a doubling of the penalty.
- D. Second failure to report: Suspension for defiance pending a parent conference.

GRIEVANCE POLICY

As citizens, students have the right to request a redress of grievances.

Subject to this policy would be actions, procedure, and policies of the School District not including suspensions and expulsion.

The student pressing the complaint should first attempt to resolve the issue with the TEACHER concerned. If the problem persists the PRINCIPAL, the SUPERINTENDENT and the SCHOOL BOARD should in turn be consulted. Three things are important to remember:

1. The student has right to be heard at each level.
2. The student must follow the order of appeal described above.
3. The student must allow sufficient time at each level for response or redress to be made.

A complete description of the District's Grievance procedure is to be found in Board Policy #525.

4 POLICIES

4.1 Grading

A. Report to Parents

Reports of unsatisfactory or failing work (cinch notices) must be sent to parents and given to the Principal at MID-QUARTER;

however, reports may be mailed at any time.

B. Report Cards

The school year is broken up into four quarters, each quarter consisting of nine or ten weeks. A semester is two quarters or one-half of the school year. Report cards are issued at the end of each quarter. Quarter grades are "progress reports" while the semester grade is the "official" grade of record. Your semester grade is entered on your school transcript, which is a record of all the work you will do in high school.

C. Meaning of Grade Symbols

A	Excellent	F	Failing
B	Above Average	I	Incomplete *
C	Average	P	Passing
D	Below Average, but passing		

GRADING SCALE:

99 – 100	A+	82 – 87	B	70 – 71	C-
92 – 98	A	80 – 81	B-	68 – 69	D+
90 – 91	A-	78 – 79	C+	65 – 67	D
88 – 89	B+	72 – 77	C	64 & Below	F

*After 5 weeks, an incomplete grade will default to an "F". Other arrangements can be made with the instructor.

D. Honor Roll

Honor Roll certificates are issued at the end of each semester:
 Superintendent's: 4.0 GPA or better; Principal's: 3.5 – 3.99 GPA
 or Scholastic: 3.00 – 3.49 GPA

E. Homework

Homework is expected and required of all students. As a rule, you should expect to spend at least 30 minutes of homework for each 60 minutes of class. This figure is an average, on some days there will be more and on others less.

4.2 Technology Guidelines

ACCEPTABLE USE POLICY

MISSION STATEMENT

The primary purpose of the Southern Trinity Joint Unified School District telecommunication network is to support and enhance learning and teaching by

providing electronic communications and sharing information resources.

GENERAL POLICY AND GUIDELINES

It is a general policy that Southern Trinity Joint Unified School District network facilities are to be used in a responsible, efficient, ethical, and legal manner in accordance with the mission of the Southern Trinity Joint Unified School District. Users must acknowledge their understanding of the general policy and guidelines as a condition of using the networks. Failure to adhere to this policy and its guidelines below may result in suspending or revoking the offender's privilege of computer access by the Administration or Network Administrator.

GUIDELINE I

Acceptable uses of the network are activities that support learning and teaching. Network users are encouraged to develop uses which meet their individual needs and which take advantage of the network's functions. The use of technology resources at an academic setting differs from personal use at home. The following guidelines will help ensure high academic standards are met with the use of any of the technology resources available within the Southern Trinity Joint Unified School District.

GUIDELINE II

No food or drink allowed in any computer area at any time.
Printing shall be limited to course related assignments only.

GUIDELINE III

Unacceptable uses of the network include:

- Any reconfiguring, downloading of non-course work material or installation of programs on any school computers
- Sending, receiving or accessing personal email, or the use of instant messaging, chat lines, or posting messages on any site that is not course related material
- Violating the rights to privacy of others
- Using profanity, obscenity, or other language which may be offensive to another user
- Reposting personal communications without the author's prior consent
- Copying commercial software in violation of copyright law
- Using the network for financial gain or for any commercial or illegal activity
- Deliberate attempts to downgrade or disrupt system performance will be viewed as criminal activity under applicable state and federal law
- Downloading, storing or printing files or messages that are profane, obscene or that use language that offends or tends to degrade others

4.3 Athletics

A. Eligibility

In order to be eligible for participation students must be making satisfactory minimum progress towards graduation. Students whose preceding grading period GPA has fallen below a "C" average (2.0) counting only whole letter grades (no pluses or minuses) shall not be eligible.

Players who quit a team, will not be eligible to go out for the following team sport.

All athletes must pass a drug test before being permitted to play in that sport.

B. Eligibility Review Committee

The Review Committee will consist of the teacher(s) of the class(es) with unsatisfactory achievement, the coach or supervisor, one school board member, and two community members (excluding parents), and the school administrator. They will meet at a student's request under the conditions described below.

Students who have become ineligible by failing to maintain the required GPA may request probationary athletic eligibility by requesting a hearing before the Eligibility Review Committee. This meeting will be called at the discretion of the high school principal/administrator. Upon the recommendation the Committee, the Principal may grant up to one semester's eligibility on a probationary basis. The student shall meet the requirements during this probation period or they will be dropped from the team.

Students who have become ineligible by not making satisfactory progress towards graduation may request the Committee to grant them eligibility after they have made satisfactory progress for one semester or two consecutive quarters.

Appearances before the Committee will be limited to once during the four years of a student's high school athletic eligibility.

C. Code of Conduct

1. Use no profanity or illegal tactics on the field
2. Maintain your self-control at all times.
3. Be gracious in defeat and modest in victory.
4. Be respectful toward game officials.
5. Any behavior contrary to the above four statements could lead to suspension and/or expulsion from the team.

D. Attendance

1. Unexcused absences from practice will result in the player not being allowed to participate in that weekend's game.
2. No player will be allowed to practice after school if he has not attended school that day.
3. No player may play in a game if he/she has an unexcused absence from school on the day of the game. Excused absences should be arranged in advance with the high school office and coach. Friday's attendance is the basis for Saturday's game eligibility.

E. Physical Condition of the Player

1. An athletic team can only perform to the maximum of its potential if each and every player is in the best possible physical condition. Being in top physical condition requires a solid and healthful diet, sufficient amount of sleep, and abstinence from substances that are harmful to the body. It has been proven scientifically that the use of alcohol, tobacco, and narcotics (including marijuana) prevents a player from performing the maximum of his/her ability.
2. With the above statement in mind, the following training rules will be enforced at all times: THE POSSESSION OR CONSUMPTION OF ALCOHOL, THE POSSESSION OR SMOKING OF TOBACCO, AND/OR THE POSSESSION OR USE OF ILLEGAL NARCOTICS MAY RESULT IN SUSPENSION OR EXPULSION FROM THE TEAM.

F. Insurance

Participation in interscholastic athletics requires that the student be insured. The district does not provide insurance but makes policies available to those who need insurance.

G. Travel and Housing Policy for Athletic Teams

1. All athletes will travel to and from games in school arranged transportation. An athlete may travel with his/her parents provided prior arrangements have been made through the Principal.
2. After games, athletes will be released only to their parents. If parents wish their child to be released to another responsible adult, prior arrangements must be made through the high school office.
3. On overnight trips, the Athletic Director and Coaches will make all housing arrangements.

H. Credit and/or Waving P.E. Requirement

The Superintendent or designee may exempt students from physical education when they are participating in interscholastic athletic programs in either of the following two methods.

1. Students enrolled in P.E. during a sport season may use their P.E. period as a study period.
2. Students participating on a school team may have their P.E. requirement waived according to this scale:
 - *Basketball: One season equals one semester of P.E.
 - *All other sports: One season equals one quarter of P.E.

Important: Students choosing this option do not earn P.E. credit, they just don't need to take the class.

4.4 Honors, Prizes, and Awards

Awards are presented to senior students during the graduation ceremonies at the end of each school year. In any case, students receiving awards can be proud of the outstanding achievement they attained during their four years in high school.

A. Awards Presented by the School

1. Valedictorian - Highest academic achievement
4. Salutatorian - Second in academic achievement

P.E., teacher's aide, and work experience are excluded from consideration for Valedictorian or Salutatorian.

B. Departmental Awards Chosen by Teacher Judgement

1. Arts/Crafts
2. Business/Commercial
3. History/Social Science
4. Home Economics
5. Industrial Arts
6. Language Arts
7. Math/Science
8. Publications
9. Drama

C. Athlete of the Year Award (chosen by the coaches using the following criteria.)

1. The number of sports participated in by the nominee.
2. The nominee's ability to place the team goals ahead of their personal goals.
3. The nominee's willingness to consistently give a maximum effort during their sport seasons.
4. The nominee possesses the qualities of a coachable athlete

D. Seniors Awarded Sweatshirts

1. A student must participate for 4 sports seasons and 2 of those sports seasons must be during their junior and senior years, with any combinations of sports.

E. Awards Presented by Non-School Organizations

1. Bank of America Award
2. Lions Club Athlete of the Year
3. Ed Scott Scholarship Award
4. Southern Trinity Booster Club

F. Awards Presented by the Southern Trinity Scholarship Foundation

1. Edward Burgess Scholarship - Chosen by the faculty
2. Merlin Goodwin Scholarship - Based on autographical essay
3. Jack Burgess Memorial - Based "The Importance of Community Service" essay.
4. Senior Citizens - "Grandparents in My Live" essay
5. Lions & Ruth Riding Roping Club - Voc Ed Career
6. Kathleen M. Wixson - Graduate of Hoaglin/Zenia Elementary School

4.5 Attendance Regulations

- A. If you know you are going to miss school be sure to notify the office and your teachers. If you become ill or miss school for some unavoidable reason it is extremely important to have your parents notify the office by phone or in writing within 5 days after returning to school, as three unexcused absences will result in a truancy referral. When a student has had 15 absences in the school year for illness, any further absences will require an excuse from your physician.
- B. Permission for absences from class for school activities is rarely granted, and can be granted only with the prior approval of the teacher whose class you miss. This applies for all, or part of a class period.
- C. **TRUANCY:** State Law requires that minors attend school each day and each class period, unless specifically excused. The law further reads that the only valid absences from school are: Illness of the pupil, medical or dental appointments, jury duty, or attending a family funeral.
- D. **INDEPENDENT STUDY/PREARRANGED ABSENCES:** In addition to excused absences STHS recognizes the need for prearranged absences based

on justifiable reasons. An independent study contract must be requested by the parent or guardian and approved by the school prior to the absence. Students may obtain independent study contracts through the office. This form must be completed three days before the arranged absence(s).

4.6 Alcohol and Other Drugs

State law prohibits use or possession of alcohol and other drugs on the school grounds, on the school bus, or at school activities.

Staff members who believe that a student may be under the influence of alcohol or drugs shall immediately notify the principal or designee. The student will then be administered the DAR (Drug Abuse Recognition) Test by a staff member trained in that technique.

If the student tests positive for drugs or alcohol, parents/guardians and law enforcement will be notified.

4.7 Smoking/Chewing

State Law prohibits use or possession of tobacco on the school grounds, on the school bus, or at school activities.

- A. First Offense: 2 hours detention, parent notification, plus student participation in an education activity.
- B. Second Offense: 2-day suspension and 9 week suspension of all activities.
- C. Third Offense: Suspension and recommendation of expulsion or alternative placement.

4.8 Transportation

All students desiring transportation to school will be picked up by a school bus at a designated bus stop. Once a student boards a bus he/she becomes the responsibility of the school and is subject to the direction of school personnel. Noises, movements and pranks, while harmless in intent, endanger the safety of the entire bus and cannot be permitted. Drivers practice an assertive discipline policy. The rules for behavior and the consequences for failure to follow the rules are posted in each bus. Riding the school bus is a privilege, rather than a right, which may be revoked for persistent disorderly behavior. The bus driver is responsible for the safety of his/her passengers and has authority to take needed disciplinary action. On an out-of-town trip, such as field trips, athletic trips or riding a rooter's bus, students must return on the bus. There will be no "one way" trips unless there

are unusual circumstances that a parent wished to have their student transported in a vehicle other than school transportation, they must make such arrangements in advance with the school administration in writing. If you are not sure about the procedure, please contact the school.

A. School Bus Rules and Regulations

These rules will help to assure safe and proper travel to and from school and on special trips. These rules must be observed while riding the buses and while waiting at school bus stops.

1. Follow directions the first time they are given.
2. Remain seated in a "Forward Facing" position.
3. Keep to yourself to include: hands, arms, feet, legs and materials.
4. Maintain a low noise level with no unacceptable language.
5. Keep the aisle clear.

B. The following are examples of actions, which will be considered violations of established rules on the school bus.

1. Fighting or participating in any rough body contact such as slapping, poking, shoving, etc. on the bus or at the bus stop.
2. Using profane language or obscene gestures.
3. Using unauthorized exits (emergency doors or windows)
4. Extending any part of the body out of windows at any time.
5. Moving out of seats while bus is in motion.
6. Obstructing aisle with legs, feet, or any object.
7. Creating excessive noise.
8. Opening, closing, or tampering with bus doors, windows, emergency exits or the bus controls.
9. The lighting of matches, smoking, or chewing of tobacco on the bus.
10. Throwing any objects in, out of, or at the bus.
11. Transporting live animals, reptiles or insects on a school bus.
12. Eating or drinking beverages of any kind on the bus.
13. Using radios, tape recorders, etc., except with the use of earphones.
14. Giving improper information when requested by the bus driver.
15. Disembarking at other than an established stop without written permission.
16. Preparations for boarding and exiting from buses will take place after the bus has come to a complete stop.
17. All students enrolled in any district school will be escorted by the driver when it is necessary to cross the road.
18. No knives will be brought on the school bus. The state law

forbids anyone except a peace officer, to bring any type of weapon or explosive onto a school bus.

It is mandatory that all students comply with these rules which were established to make our transportation system as safe as possible. Any student who continually defies said rules will be denied permission to ride the school buses. This may be for a short or extended period. To insure clarity as to the line of responsibility for disciplining of students with behavior problems on the school bus, the following procedure will be observed:

1. The school bus driver according to the definition from the Education Code, must assume primary responsibility for conduct of students on the school bus.
2. When the driver has problems occurring to such a degree that it impairs the safety of others riding the bus, this situation will be brought to the attention of the Principal or Superintendent. He will consider all the facts in the case and determine whether the driver should take corrective measures with the pupil or whether the case is serious enough to ask the parents in for a conference.
3. The Principal will use the following procedure in disciplining students. Suspension of transportation privileges to include transportation to co-curricular and extra curricular activities also.

1st Violation: Verbal warning

2nd Violation: 3-minute detention on the bus in the morning with the driver

3rd Violation: 3-minute detention.
Notification to parents of unacceptable behavior.

4th Violation: 3-minute detention
Conference with parent
Referral to Principal for 2-day suspension of riding privileges.

Severe Clause: Same as the 4th time.

4.9 Facilities

School facilities are normally available for activities such as dances and movies. Activities must be chaperoned and arrangements for use of facilities should be made as far in advance as possible.

4.10 Dances

A. High School Dances

Dances are to be scheduled for weekend evenings. They will run from

8:00 PM to 11:00 PM. Weeknight activities will be over by 9:30 PM. Besides the obvious rules that tobacco, alcohol or other drugs are not allowed there are several other strictly enforced regulations.

1. There will (4) chaperones, one of whom must be a faculty member and one whom must be male; and be present at all times.
2. A GUEST PASS for any person who is not a STHS student must be obtained from the office prior to the afternoon of the dance. Under certain circumstances a student may request 2 passes for out of town guests. A chaperone may not admit a non-student without a pass even if he/she is well known.
3. No person will be admitted after 9:00 PM (or 1 hour after the dance starts) without prior arrangement.
4. Persons leaving the dance will not be readmitted.
5. Persons will not be allowed to linger around the building after they leave the dance; they must leave the school vicinity entirely.
6. Chaperones will be provided with the day's ABSENTEE LIST and no person, who missed school that day without prior arrangements being made, will be permitted to attend.
7. Every participant will be expected to act with courtesy and self control. Conduct of participants will be under the supervision of the sponsors and chaperones.
8. Soft drinks and other concessions may be sold. The sponsoring class or club will be responsible for cleanup.
9. Monies received from all activities are to be turned in to the school secretary to be deposited in the appropriate fund. All bills will be paid by check.

B. Student Dances (Kindergarten - 12th grade)

Student dances will have the same rules as above with the following exceptions.

1. Students who attend Southern Trinity High, Mt. Lassic, Van Duzen Elementary, or Hoaglin-Zenia Elementary may attend without a guest pass.
2. The dance must be over by 10:00 PM.
3. Parents/Guardians of students who attend Southern Trinity Joint Unified School District may attend without a guest pass.

4.11 Leaving School Grounds

After students get on the school bus or arrive at school they are to remain on campus. Areas considered to be off campus are the elementary school, the football and baseball fields, and behind the woodshop. The

exception is the black top area by the woodshop where the basketball goals/tennis courts are located. The Van Duzen River Road, Community Hall and the clinic are also off campus.

VIOLATIONS: 1st - Warning, Parent notification
 2nd - 2 hours detention
 3rd - 2 days suspension
 4th - Suspension and recommendation of expulsion

If a student must go off campus for any reason they must obtain prior permission from the office and their guardian/parent.

OFF CAMPUS PERMIT

Southern Trinity High School has a limited open campus that is governed by the following:

1. Off campus privileges pertain to lunchtime only. Students will remain on campus once they have arrived and in between classes.
2. While off campus students will not loiter within one mile of the school in either direction and they must not obstruct traffic.
3. While off campus students must behave responsibly. The ultimate responsibility lies with the parent, not with the school, during this time.
4. Only students who have written consent from their parents or guardians will be granted off campus privileges.
5. Smoking is prohibited in front of the elementary or high school or in sight of either school and will not be permitted during lunch time or in the morning or evening while walking to or from school.
6. Students that abuse this privilege by misconduct or returning late may/can forfeit this privilege.

VIOLATIONS: 1st Suspension of off campus permit for 2 weeks or loss of permit if a serious violation occurs.
 2nd Loss of off campus permit.

UNEXCUSED TARDIES: 1st - Warning
 (Returning from 2nd - 2 weeks suspension of off campus permit
 off campus) 3rd - Loss of permit

4.12 School Visitors

Visitors must obtain a guest pass from the office. However, they are permitted only at lunchtime and on special activities. Guests are not permitted during class time.

4.13 Students Who are Eighteen

Eighteen-year-old students are legally adults under California Law and are not required to attend school. If, however, such a person does

choose to attend school he/she is required to conduct himself or herself as any other student. It is a misunderstanding to think that some rules do not apply to adult students.

4.14 Class Status

A certain minimum number of credits must be earned in order to advance in class standing. 190 units are required to qualify as a Senior and be admitted to the Senior Class. Only students who are graduating with their class will be eligible to participate in the Senior Trip and other activities. Credit minimums for the other classes are as follows:

130 credits - Junior

60 credits - Sophomore

5 PROCEDURES

5.1 In the Classroom

Each teacher will adopt rules and regulations for individual classes.

5.2 Books, Materials, Equipment

Teachers will issue each student all books and instructional materials. They will sign for these materials and are financially responsible for them if they are lost or damaged. These items are LOANED to the students for their use and they must be returned in good condition. Returning books with different numbers other than the ones originally assigned does not relieve the student of the responsibility of the original book that was assigned to them. The student council has pen and pencils for sale in the office, which may be purchased during breaks or before/after school only.

5.3 Lockers

The office at the start of each year will assign lockers.

5.4 Library

The library is only open during school hours. All books and materials removed from the library must be signed out with the head librarian. The borrower will assume all responsibility for the return of all library materials he/she checks out. Any materials not returned will be paid for through the school office.

5.5 Fire Drills

Fire drills will be held unannounced. When the fire alarm rings you are to follow the instructions of your teacher. You are to exit from the building in quick, yet orderly manner. Stay in one group so that

your teacher can take roll. This is essential so as to identify any missing or trapped people. When the sign for "All Clear" is given you are to return to your classrooms still as a group.

5.6 Student Insurance

Southern Trinity Joint Unified School District DOES NOT provide accident insurance for its students. However it does make a low cost policy available to the students that the parents may purchase. Any student involved in sport activities at Southern Trinity must have insurance. If you cannot show proof of family insurance you may purchase the low cost insurance that is made available.

6 STUDENT PARTICIPATION

6.1 School Government

Student Council: The student government program is derived from the Southern Trinity High Constitution originally ratified in 1969, revised by student body in 1979. Student Council officers are elected by the next year's Student Body at the close of each school year. All persons in the executive department must meet and maintain the following qualifications in order to be elected to office or to continue to hold office:

- A. Maintain a 2.0 grade point average.
- B. Be a good citizen.
- C. Not hold any other major elected school or club office.
- D. Students must prepare a public presentation stating their qualifications and their goals for the office they were nominated for. This is required for candidates running unopposed as well.

Among the Student Council responsibilities are to execute Student Council laws and make laws necessary for governing the Student Body, chartering all official school organizations, appropriating money, paying debts, and providing for the common welfare of the Student Body and granting student honor awards. Regular meetings of the student Council are held every other week on Monday or the first day of school that week. Special meetings are scheduled as necessity arises.

6.2 Class Officers

Each class may select members to be President, Vice-President, Secretary and Treasurer. Each class will also choose a class representative. This person attends the Student Council meetings to get approval of class proposals such as dances, fund raising activities, etc. and to relay Student Council matters back to his/her class members.

6.3 Class Duties

Activities are sponsored by individual classes as follows:

Fall/Winter Ball	Sophomores
Homecoming	Student Council
Prom	Juniors
Super Class	Juniors
Decorate for Graduation	Sophomores

Concession stands for home games will be on a rotating basis starting with the Seniors at the beginning of the school year and rotating throughout the year. Any club or class that has a special fund raiser event will have the option of sponsoring the concession stand or allowing the next class on the rotation to sponsor the concession stand.

During the 1997/98 school year the classes started purchasing supplies for the new concession stand. Classes will share the expense of purchasing supplies as needed. The incoming freshman class will pay \$15 for the supplies already purchased for concession stand. Any clubs or groups, other than the 4 classes, may use the concession stand and its supplies for a minimum fee. Evening events cost \$3.00 and all day events are \$8.00. These fees are subject to change depending on cost of supplies.

6.4 Clean Campus Fund

Each day that the campus is clean, no litter, and unmarked, \$3.25 is earned for the Student Council Fund. The Council is, at the end of the year, entitled to dispose of the amount earned as they choose. Inspections of the campus are made at least weekly by the Principal or by a staff/student team. Minor infractions, for instance litter, are fined \$.50 each; major infractions such as defacing or damaging school property is fined \$3.25. The school secretary maintains the "Clean Campus Fund" records.

6.5 Super Class Competition

The classes will compete each year to become the SUPERCLASS. Points shall be awarded for awards, class comps, Student Body offices and participation by members of each class. The student council advisor is responsible for point accounting. The Junior class advisor is responsible for organizing a super class field day competition. Each of the 3 other classes will pay \$20.00 entry fee to compete. (Each event is subject to approval by the Principal). The field day culminates the super class competition for the school year. The winning class is awarded a day at Ruth Lake or town. The winning class will pay for expenses for the trip.

6.6 Student Body Constitution

STUDENT BODY CONSTITUTION FOR
SOUTHERN TRINITY HIGH SCHOOL
OF THE
SOUTHERN TRINITY JOINT UNIFIED SCHOOL DISTRICT

Preamble

We, the Students of Southern Trinity High School in the Southern Trinity Joint Unified School District, in order to govern ourselves democratically and efficiently, to encourage a more active social participation, to foster better relationships between students and teachers, to promote harmonious cooperation among all students, to practice the ways of competent leadership and stimulate a better extra-curricular program, do hereby form ourselves as permanent organization under this constitution.

ARTICLE I - ORGANIZATION

- Section 1. The name of this organization shall be called the Southern Trinity High School Student Body.
- Section 2. The normal business affairs will be conducted by the Student Council in behalf of the Student Body consisting of members elected from the Student Body.
- Section 3. The school colors shall be forest green, gold, and white.
- Section 4. The school mascot shall be "Warrior"

ARTICLE II - MEMBERSHIP

- Section 1. Active members shall be all undergraduates of Southern Trinity High School who have purchased Student Body Cards for the current school year. Active members shall have the following privileges:
- a. Only active members may run for and hold Student Body Offices.
 - b. Only active members have the right to vote at Student Body elections.
 - c. Active members can purchase the yearbook at a discounted

price.

Section 2. Associate members shall be the undergraduates of Southern Trinity High School who have not purchased a Student Body Card for the current year and are, therefore, not eligible for the privileges granted to the active members.

Section 3. Honorary members shall be the Board of Trustees and the District Superintendent of the Southern Trinity Joint Unified School District and the Principal and the faculty members of Southern Trinity High School. The Student Council may elect as honorary members any member of the alumni and/or adult who has rendered valuable service.

A. Courtesy cards will be given to all faculty members at the beginning of the school year.

1. This card shall admit the holder and his guest to all school activities without charge.

2. This card shall also be issued to the Board of Trustees and the District Superintendent of the Southern Trinity Joint Unified School District.

Section 4.

The annual dues of the Student Body shall be set by the Student Council. Payment shall entitle members to reduced rates at student activities and any other privileges the Student council may designate.

ARTICLE III - OFFICERS

Section 1.

The officers of the organization shall consist of a President, Vice-President, Secretary, Treasurer, a representative from each class, and any other member seemed necessary by the Student Council shall serve for 1 year.

Section 2.

The requirements of the officers are as follows:

A. The President shall be an upper classman. The Vice-President, Secretary, Treasurer positions may be held by students from any class. Their terms of office shall extend from the last week of school of the year elected to the beginning of the last week of school in the coming school year.

B. THE PRESIDENT, VICE-PRESIDENT, SECRETARY, TREASURER, AND OTHER COUNCIL MEMBERS SHALL HAVE AT LEAST A 2.0 GRADE POINT AVERAGE for all the high school work taken and shall maintain this average for their terms of office. (A=4; B=3; C=2; D=1; F=0).

Any Student Body Officer receiving one or two grades of 1.0 (D) or an incomplete on any grading period shall be placed on probation, and if the grades do not improve by the next grading period, that office shall be declared vacant.

- C. The President of the Student Body shall not hold any other office during his/her tenure as President.
- D. No student can run for or hold more than one elected office in the Student Body.

Section 3.

Duties of the Student Body Officers shall be as follows:

- A. President
 - 1. Shall preside at meetings of the Student Body and the Student Council.
 - 2. Shall enforce the Constitution.
 - 3. Shall perform such other duties that usually fall to the office.
- B. Vice-President:
 - 1. Shall assume the duties of the President when the latter is absent.
 - 2. Shall exercise supervision over Student Body activities.
- C. Secretary:
 - 1. Shall record the minutes of all Student Council and Student Body meetings and submit typed copies of these after the meetings
 - 2. Shall carry on all business correspondence that is necessary for the Student Body, unless someone else is designated by the Student Council.
- D. Treasurer:
 - 1. Shall pay all duly authorized bills with the aid of the school secretary.
 - 2. Shall keep correct accounts of all monies received and expended.
 - 3. Shall render a financial report at the end of each semester and whenever requested by the Student Council.
 - 4. With the aid of the school secretary shall give a financial report to the Principal as of June 30th, so that a report can be given to the Board of Trustees of the Southern Trinity Joint Unified School District at the July meeting.
 - 5. Shall deliver (with the assistance of the school

secretary) the financial records to the Principal by August 1 in order to be taken to the District Office of the high school district for auditing purposes.

- E. General duties and powers of the Student Council are as follows:
1. Must approve all purchases before Student Body money is paid out except as provided in Article V, Section 2.
 2. Originates and passes all the legislation pertaining to Student Body affairs.
 3. Shall request the resignation of any officer proving inefficient.
 4. Shall approve the constitutions of all clubs or organizations which are affiliated with the Student Body of Southern Trinity High School.
 5. Student Council shall set the guide lines of athletic and other awards which shall be set down in the by-laws.
 6. Shall award concessions to classes or organizations.
 7. Shall act to fill vacancies in accordance with Article IV, Section 4.

Section 4.

Meetings

- A. The Student Council shall hold a regular meeting at least once a month.
- B. Special meetings may be called when necessary at the discretion of the President or the Principal.
- C. Each class shall elect a representative to the Student Council. If the representative does not attend regularly or conduct himself/herself in a business like manner, the Student Council shall request that the representative be replaced.
- D. A quorum is needed for business to take place in the Student Council and a majority vote is needed to pass resolutions and/or motions.

ARTICLE IV - ELECTIONS

Section 1. The annual elections shall be held two weeks before the last school day unless the Student Council shall set another date. Campaigning shall not start until the first school day in May.

Section 2. Students may petition for candidacy of an office. The petition, obtained from the school office, must contain a number of signatures of members of the Student Body. The number required shall be set by the Student Council. Petitions shall be filed in

the Principal's office at least three days before the elections.

Section 3. All elections for Student Body Offices shall be by secret ballot. A majority vote of the active members being required to elect. Only active members may vote.

Section 4. Should and ELECTIVE OFFICE BECOME VACANT due to resignation, disqualification, or other means, Student Council shall CALL A SPECIAL ELECTION WITHIN ONE WEEK after the vacancy occurs.

Section 5. Should any officer elected at the annual election fail to enroll during the first two weeks of the fall semester, the office shall be declared vacant and a special election shall be called.

ARTICLE V - FACULTY ADVISOR

Section 1. A faculty member of Southern Trinity High School shall be designated as the advisor to Student Council and the Student Body.

Section 2. The Principal shall act as the purchasing agent for all Student Body organizations. Student Council shall authorize the Purchasing Agent to purchase all normal supplies; such as, postage stamps, stationery, envelopes, money receipt books, accounting forms, etc., without Student Council consent each time.

Section 3. The Principal may exercise veto power over any decision made by Student Council, the Student Body, or Student Organizations if he deems it detrimental to the school or in violation of existing codes, statutes, or laws of the State of California and the Constitution or by-laws. Any veto exercised under this provision shall not be subject to appeal or any other recourse. The Principal shall exercise this veto power within reasonable bounds.

Section 4. The advisor shall be present at all Student Council meetings.

ARTICLE VI - FINANCES

Section 1. All funds of all organizations will be deposited with the school secretary for depositing in the bank. Receipts will be given in return for all monies.

Section 2. The Student Body Treasurer shall keep money of each organization in separate accounts in the books.

Section 3. All disbursements are to be made by check to be drawn by two signatures; The President, Vice-President, and Secretary shall

sign the bank signature card as well as the Treasurer, Principal, and the school secretary. This will enable disbursements to be made in case of an emergency if the Treasurer or Principal is not available and it is reasonably ascertained that the Treasurer or Principal will not be available in the immediate future.

Section 4. No organization may spend more than it receives.

ARTICLE VII - RECALL

Section 1. Any elected office of the Student Body may be recalled.

Section 2. Any active member of the Student Body may obtain from the Principal a recall petition against an officer. If the member is able to secure the signatures of twenty-five percent of the active members of the Student Body on the petition, the Student Council shall call a special election for recall within one week.

Section 3. If, at the special election, a simple majority of the members of the Student Body (both active and associate members) vote to recall the officer, the President shall declare the office vacant and the regular election procedure in Article IV, Section 4, shall be followed.

ARTICLE VII - AMENDMENTS

Section 1. This Constitution may be amended in the following manner:

- A. The proposed amendment shall be presented to the Student Council.
- B. If the Student Council approves the amendment, said amendment shall be posted on the bulletin board for one week.
- C. At a general assembly, the Vice-President shall explain the amendment to the entire Student Body.
- D. A general election shall be held. A two-thirds vote of the Student Body shall be necessary to amend.

ARTICLE IX - BY-LAWS

Section 1. In order to implement this Constitution, the Student Council may enact rules and/or regulation procedures to be known as by-laws.

Section 2. No by-laws shall violate any article or amendment of this constitution.

AMENDMENT

- Amendment I Article 2, Section 1 - Active members shall be all undergraduates of Southern Trinity High School. Active members shall have the following privileges: A. Active members can purchase the yearbook at a discounted rate and they shall be able to get into dances and other activities at a discounted rate.
- Amendment II Article 3, Section B - Subparagraph 1 - Any Student Body Office receiving ONE OR TWO GRADES OF 1.0 (D) OR INCOMPLETE, ON ANY GRADING PERIOD SHALL BE PLACED ON PROBATION, AND IF THE GRADES DO NOT IMPROVE BY THE NEXT GRADING REPORT, THE OFFICE SHALL BE DECLARED VACANT.
- Amendment III Article 4, Section 3 - All elections for Student Body Offices shall be by secret ballot, a majority vote of the Student Body members is required to elect.
- Amendment IV Article 3, Section 4 - At the beginning of a new school year, the newly elected Student Body Officers shall read the school constitution.
- A. The constitution shall be included in the school's handbook.
- Amendment V Article 2, Section 1 - Delete A and B
- A. Only active members may run for and hold Student Body Offices.
- B. Only active members have the right to vote at Student Body elections.

6.7 Dance Guidelines: Formal & Semi-Formal Dances

FALL/WINTER BALL

1. Sophomores sponsor
2. King with a female escort
3. During September, October, November or December
4. Sponsor must provide:
 - A. Theme and appropriate decorations
 - B. Entertainment (band or DJ)
 - C. Refreshments (cake & drinks at least)
 - D. Boutonniere for King and candidates
 - E. Price list
5. King will be awarded either a crown or scepter to keep
6. King and escort will lead first dance following "crowning"
7. Dress will be semi-formal*
8. All dance rules will be enforced

HOMECOMING DANCE

1. Student Council sponsors
2. Queen and escort
3. Following a home basketball game or Homecoming Weekend
4. Sponsor must provide
 - A. Theme and appropriate decorations
 - B. Entertainment (band or DJ)
 - C. Refreshments (cake & drink at least)
 - D. Flower bouquets for Queen and court
 - E. Price list
5. Alumni do not need a guest pass. They will be charged the price with a student body card to the dance.
6. Queen will be awarded crown.
7. Queen and escort will lead the first dance
8. Dress will be semi-formal*
9. All dance rules will be enforced

PROM

1. Juniors sponsor
2. King & Queen to be crowned
3. Dance to be held during April or May.

4. Sponsor must provide
 - A. Theme and appropriate decorations
 - B. Hired entertainment (band or DJ)
 - C. Refreshments (cake & drink at least)
 - D. Flowers for Queen and court, boutonnieres for King and court.
Crown for both.
 - E. Price list
5. King & Queen crowned during dance (King & Queen keep their crowns)
6. King & Queen will lead first dance following crowning
7. Dress will be formal
8. All dance rules will be enforced.

***Semi-formal dress:**

Clothing should be nicer than your everyday school wear. There will be no sweats, shorts, T-shirts or baseball caps allowed.

Males: Collared shirt, nice jeans (no holes or worn badly), dress pants.

Females: Dress, skirt, nice jeans (no holes or worn badly) or dress pants.

6.8 Super Class Point System

1. **Student Council Offices.** Five elected positions held for the entire school year.

President-----10 pts

Vice President ----- 8 pts

Secretary ----- 8 pts

Treasurer ----- 8 pts

Athletic Rep ----- 8 pts

** HDNIA/ISC elected officers will receive the same points as above

2. **Honor Roll**

Superintendent's (all A's) -----10 pts

Principal's (all A's & B's)----- 7 pts

Scholastic (B average) ----- 5 pts

*Superclass points will only be given for the first semester grades (so that freshmen will have earned the grades in high school classes.) Students must fill out an "Academic Achievement" form from the office to qualify.

*Superclass points will be given on a percentage basis of the class size.

3. **Sports**

Student participation for the entire season---10 pts

Team Manager for entire sport's season ----- 5 pts

Stats/Scorekeeper for entire sport's season--- 5 pts

Filming a Sport (no more than 5/season)----- 1 pt

*Super class points to be given based on the percentage of the class's participation in each single sport/season.

4. **Academic Contests** ----- 1 pt
(Includes spelling bees, math contests, brain bowls, etc.)

5. **Student of the Month** ----- 3 pts
6. **Class Competition & Pep Rally Competition**
- | | | |
|--------------|-------|-------|
| First Place | ----- | 4 pts |
| Second Place | ----- | 3 pts |
| Third Place | ----- | 2 pts |
| Fourth Place | ----- | 1 pt |
7. **Helping/Aiding the STHS Student Council or the STHS Booster Club with the following:**
- | | | |
|----|--|------|
| A. | Participation in Fall and/or Spring Festivals | |
| B. | Student Council Concession Stands | |
| C. | Student Council Dances/Lip Syncs/Donkey Basketball etc | |
| 1. | Set Up ----- | 1 pt |
| 2. | Donate Food ----- | 1 pt |
| 3. | Sell (1 hr shift) ----- | 1 pt |
| 4. | Clean Up ----- | 1 pt |